Requirements for Yearbook Page

* **Headline**
	+ Provided
	+ Includes (re)
* **by line**
	+ Bottom corner of the page
* **At least ten pictures**
	+ Consider doing effects to make the best picture(s) stand out
	+ Consider adding the same border to make all pictures match
* **A caption for each picture**
	+ 4: caption tells a complete story the viewer would not have known
		- Example: Allison Smith says, “winning the spirit trophy for the second time was the best moment of the semester!” Her fellow Phoenix agree that it was their Boog-a-loo chant that won the trophy.
	+ 3: caption tells a story
		- Example: Allison Smith grins when she discovers her team, the Phoenix, have won the spirit trophy for the second time that year!
	+ 2: caption tells little detail that the viewer may already know
		- Example: Allison Smith smiles during the spirit assembly.
	+ 1: caption tells the obvious
		- Example: The 7th grader smiles at the camera.
	+ 0: no caption
* **An article, survey, or quotes**
	+ See back of this sheet for additional details and examples

**Think about coverage:**

* Is every team represented on this team?
* Are both genders represented on this page?
* Are teachers and students on this page?
* Will this be enough for someone who doesn’t go to this school to understand what happened at the event?
* Will this be enough to help someone remember the event twenty years from now?

**Think about design:**

* Do the text boxes and pictures line up on the page?
* Is all the text the same color and font?
* Are all the pictures similar shapes and or sizes?
* Does the page look clean and organized from far away?
* Do I only use 3-4 colors and of those colors do I mostly use 1-2?
* Are all the fonts (except the headline) size 10-14?
* Did I spell check everything I wrote?